

Dear IAIE Member and IE Project School,

I am pleased to inform you that an experience sharing on application of the 2014 “Inviting School Award” will be organized on 20 Jan 2014. The sharing will focus on the experience of using IE to develop the school and how to prepare for the application such as ways to consolidate the information, doing the ISS Survey on-line, prepare for the school review etc.. The session will be hosted by previous Award winning school personnel who had gone through this journey and found it very fruitful. It will be especially relevant to schools that are prepared to apply for the IE Award in 2014.

Sharing Details:

Date : 20 January, 2014

Theme : **Procedures and requirements**
(eg. ISSR Survey, portfolio preparation, school review visit etc.)
Experience sharing from previous IE award winning schools

Venue : Room W404 , 4 Floor, West Block of Kowloon Tong Education Service Centre, 19 Suffolk Road, Kowloon Tong, Kowloon

Time : 3: 00 pm to 5:00 pm

Speakers:

- **Ms. Ng Ka Chun**
Principal of LST Leung Wong Wai Fong Memorial School
(Inviting School Award in 2010) & Executive member of IAIE(HK)
- **Mr. Poon Kok Fai**
Principal of CCC Mong Kok Church Kai Oi School
(Inviting School Award in 2012))
- **Ms Esther Ip**
Coordinating teacher of the IE team
SKH Li Fook Hing Secondary School
(Inviting School Award in 2010) & Executive member of IAIE(HK)

Please fax your reply **on or before 14 January 2014** to **Stephanie c/o Creative Primary School (Fax 23382924) for enrolment**. If you have further enquires, please feel free to contact Peter WONG at 28925796 or Stephanie Chan at 23360266.

Stephen Chu
Chairman of IAIE(HK)

Reply Slip

To: IAIE(HK) c/o Creative Primary School (Fax: 23382924)

Attn: **Ms Stephanie Chan**

(Please fax on or before 14 January 2014)

In responses to the Invitation as detailed in the letter:
My school's participation is as follows:

Experience Sharing (20 January 2014)

	Name	Post
1		
2		
3		
4		
5		

Name of School : _____

Address of the School : _____

Name of Principal : _____ Signature : _____

Name of the coordinating teacher : _____

Telephone : _____ Fax : _____

e-mail : _____ Date : _____